## **CONTACT DETAILS**

## **Opening Hours**

Monday – Thursday 8:30 a.m. – 6:00 p.m.

Friday

8:30 a.m. - 5:00 p.m.

## Visit Us

Via Venezia12/2 PSICO1 building, 5th floor Padova

## **Contact Us**

General Phone Number +39 - 049 827 6470

> **Fax Number** +39 - 049 827 6469

E-mail biblioteca@psy.unipd.it

## **Postal Address**

Biblioteca Fabio Metelli CIS Psicologia Università degli Studi di Padova Via Venezia12/2 35131 – Padova Italy

## Website

http://bib.psy.unipd.it



# EUROPEAN ASSOCIATION EXPERIMENTAL SOCIAL



## XII SUMMER SCHOOL

Padova, Italy, August 20 – September 1, 2006

#### **Reference Assistance**



#### **Reference Desk**

Metelli reference staff will provide you with a first hand assistance in locating library materials and in using electronic and print resources.

#### **Reference Consultation Service**

This service is fee charged and on reservation.

Reference librarians will help you find bibliographic information on a topic, searching databases, catalogs, and the web.

Make an appointment at the reference desk, or call 049 8276470 or send an e-mail to *biblioteca@psy.unipd.it* 

Fees for reference consultation service: 9,00 Euros per hour.



Created by Elena Bianchi, Cecilia Passarin

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Guidelines for cellular phones

As our customers prefer studying in a quiet environment, we ask you to refrain from using cellular phones and from talking inside the library.

An open terrace is available for cellular phone use and for conversation.

## **Borrowing Library Materials**

#### Circulation

EAESP students may check out one item at a time.

Materials must be returned to the Library circulation desk by August, 30th.

Journals and reference materials do not circulate.

## **Printing and Photocopying**



#### Copiers

Several card operated copiers are located inside the Library. Copy cards may be purchased from a vending machine in the Library Copy Center. The cost of a copy card is 5,00 Euros (86 copies).

### Printing

Copy Center hours: Monday - Friday 9,00 a.m. – 4,00 p.m. The Print Corner is located inside the Library Copy Center.

EAESP students will be provided with special copying and printing facilities. Ask your teacher or Copy Center staff.



This guide is intended for the XII EAESP Summer School students who are welcome to use the library collections, resources, and facilities for research and study purposes.

We hope this brochure will answer some of your questions, but please fill free to ask for assistance at any time.

## Welcome to our Library

#### Library cards

EAESP students are provided with I.D. cards they can use to enter the Library and to borrow materials.



Visitor registration

To enter the Library, the access card must be swiped through the card readers at the entrance gates.

## **Collections and Resources**

#### **Books**, journals, tests



The Library collections include more than 20000 volumes, 500 psychological tests and measurement instruments, 600 print journals that cover a wide range of topics within the area of psychology and behavioral sciences.

#### **Electronic resources**



We also offer on-line access to catalogs, several electronic bibliographic databases, and almost 1500 full text e-journals in the field of psychology and allied disciplines.

### **Access to Print Collections**

#### **Open stacks**



Library has open stacks. Bibliographic material may be freely browsed.

Reference material, and bound journals are located on the Library first floor.

Book material is located on the Library second floor.

If you don't find what you're looking for in the open stacks, be sure to ask at the reference desk and we will be happy to help you locate it.

#### **Computer Workstations**

#### Use of Library computer workstations

To access Library computer workstations, EAESP students are provided with personal accounts (login and password).

The Library PC system allows reservations. A dedicated computer workstation is situated in front of the reference desk.

Computers #1 to #25 are dedicated to research purposes: time limit is two hours per day.

Computers #26 to #31 are for email use only: time limit is 30 minutes per day.

